

**DISTRICT AUTHORITY MEETING  
FEBRUARY 14, 2018**

**MEETING CALLED TO ORDER AT 7:00 P M**

**MEMBERS PRESENT: A/C GLORIA MARION, A/VC JAMES (DOUG) TAYLOR, A/M GERARD COTNOIR, A/M RAYMOND LAJOIE, A/M KATHLEEN ZAMAGNI**

**MOTION-A/VC TAYLOR, SECOND-A/M ZAMAGNI TO ADD THE FOLLOWING TO THE AGENDA: ALLOW THE DISTRICT AUTHORITY CHAIRMAN TO FILL OUT PROPER PAPERWORK TO DESIGNATE DAN HEBERT AS DISTRICT'S HEALTH INSURANCE CONSULTANT UV**

**APPROVAL OF MINUTES: MOTION-A/M LAJOIE, SECOND-A/M ZAMAGNI TO APPROVE THE MINUTES OF THE DECEMBER 11, 2017 & JANUARY 11, 2018 REGULAR MEETINGS, AND THE SPECIAL MEETING HELD ON JANUARY 24, 2018 UV**

**PUBLIC PARTICIPATION: RICKY HAYES, SOUTH PROSPECT ST. QUESTIONED THE PURPOSE OF THE EXECUTIVE SESSION LISTED ON THE AGENDA. A/C MARION STATED THAT THE SOLE PURPOSE WAS TO REVIEW THE HEART/HYPERTENSION-WORKERS' COMPENSATION STATE STATUTE WITH NO SPECIFIC ISSUE TO BE DISCUSSED CHAIRMAN WILL REQUEST A LETTER FROM THE DISTRICT'S MUNICIPAL ATTORNEY IF ONE IS SO DESIRED.**

**PETITIONS & COMMUNICATIONS: REVENUE COLLECTOR'S REQUEST FOR TAX REFUNDS:**

**TO: ENTERPRISE FM TRUST, ST LOUIS, MO-\$117.50 ON G/L10-16MV-VEHICLE SOLD  
JEANNETTE LESPASIO, SABIN ST, PUTNAM-\$2.44 ON G/L10-16MV-VEHICLE DISPOSED  
ALICIA TROIANO, WOODSTOCK AVE, PUTNAM-\$2.57 ON G/L10-16MV-VEHICLE SOLD  
WHEELS LT., DES PLAINES, IL-\$32.02 ON G/L10-16MV-VEHICLE SOLD  
NISSAN INFINITI-LT, DALLAS TX-\$58.75 ON G/L10-16MV-VEHICLE SOLD  
ADRIAN SPITZER, NORTHBOROUGH, MA-\$73.23 ON G/L10-15MV-MOVED OUT OF STATE  
CORELOGIC TAX SERVICE, ROCHESTER, NY-\$663.17 ON G/L10-16RE-REFUND OVERPAY  
MOTION-A/M COTNOIR, SECOND-A/M LAJOIE TO APPROVE PAYMENT OF TAX REFUNDS UV**

**LETTER OF RETIREMENT-POLICE CHIEF RICKY HAYES:**

**CHAIRMAN MARION RECEIVED LETTER DATED JANUARY 17, 2018 FROM POLICE CHIEF HAYES STATING THAT HE WILL RETIRE FROM THE POSITION OF POLICE CHIEF EFFECTIVE AUGUST 05, 2018. MOTION-A/M ZAMAGNI, SECOND-A/M COTNOIR TO ACCEPT LETTER OF RETIREMENT FROM POLICE CHIEF RICKY HAYES UV**

**REPORTS OF DEPARTMENTS: NO DISCUSSION ON PREVIOUS MONTH'S REPORTS.**

**POLICE DEPT.: INCOME OF \$34,468.95 FOR DECEMBER WAS TAKEN IN BY DEPARTMENT THAT INCLUDED \$32,742.95 FOR OUTSIDE POLICE SERVICES  
THE DISPATCH CENTER RECEIVED 1,296 CALLS FOR SERVICE IN DECEMBER, AND 996 CALLS FOR SERVICE IN JANUARY POLICE OFFICERS INITIATED 99 CRIMINAL INVESTIGATIONS THAT RESULTED IN 57 ON SITE CUSTODY ARRESTS IN DECEMBER, AND 45 CRIMINAL INVESTIGATIONS THAT RESULTED IN 11 ON SITE CUSTODY ARRESTS IN JANUARY CONTINUED INVESTIGATIONS WERE REQUIRED ON 42 OF THE REPORTED CRIMES IN DECEMBER, AND 34 OF THE REPORTED CRIMES IN JANUARY A TOTAL OF 69 CRIMINAL ARRESTS WERE MADE IN DECEMBER, AND 33 ARRESTS MADE IN JANUARY. POLICE OFFICERS CONDUCTED 343 MOTOR VEHICLE STOPS IN DECEMBER. 196 VERBAL WARNINGS, 121 WRITTEN WARNINGS AND 26 CITATIONS WERE ISSUED. IN JANUARY, POLICE OFFICERS CONDUCTED 173 MOTOR VEHICLE STOPS. 70 VERBAL WARNINGS, 82 WRITTEN WARNINGS AND 21 CITATIONS WERE ISSUED. 17 MOTOR VEHICLE ACCIDENTS WERE INVESTIGATED IN DECEMBER, AND 23 ACCIDENTS INVESTIGATED IN JANUARY.**

**FIRE DEPT.: DEPARTMENT RESPONDED TO 22 CALLS IN DECEMBER FOR A TOTAL OF 187 MAN HOURS. IN JANUARY, DEPARTMENT RESPONDED TO 16 CALLS FOR A TOTAL OF 112 MAN HOURS. THANK YOU LETTER WAS SENT TO ENSINGER CORP (DANCO) WHO DONATED SHIPPING COSTS TO SEND AIR BOTTLES FROM THE OLD RESCUE VEHICLE DOWN TO LOUISIANA FOR INSTALLATION ONTO THE NEW RESCUE VEHICLE**

**UNFINISHED BUSINESS: STATUTE RE: BINGOS, BAZZARS & RAFFLE LAWS:**

**PUTNAM TOWN ADMINISTRATOR MARY CALORIO HAS RECEIVED OPINION FROM DONNA HAMZY, ADVOCACY MANAGER AT CCM, STATING THAT BECAUSE THE TOWN OF PUTNAM DOES NOT HAVE A POLICE DEPARTMENT, THE AUTHORITY TO REGULATE THE NEW GAMING LAW WOULD FALL TO THE TOWN OF PUTNAM'S MUNICIPAL CEO AND NOT THE SPECIAL SERVICES DISTRICT POLICE DEPARTMENT'S CHIEF.**

**REQUEST FOR OVERTIME WAGES BY AUXILLIARY POLICE FOR OUTSIDE POLICE SERVICES:**

**REQUEST IS BEING MADE FOR OVERTIME RATE OF PAY FOR OUTSIDE POLICE SERVICES WORKED IN EXCESS OF 8 HOURS PER DAY MOTION-A/VC TAYLOR, SECOND-A/M LAJOIE TO APPROVE, EFFECTIVE, 02/14/2018, PAYMENT TO AUXILLIARY POLICE AT THE OVERTIME RATE OF PAY FOR HOURS WORKED IN EXCESS OF 8 HOURS PER DAY FOR OUTSIDE POLICE SERVICES ONLY UV**

**SPECIAL SERVICES DISTRICT WEB PAGE ON TOWN OF PUTNAM'S WEB SITE:**

**MOTION-A/M ZAMAGNI, SECOND-A/M COTNOIR TO APPROVE PROPOSAL FROM DENISE ROIREAU TO SERVE AS THE RECORDING SECRETARY AND WEBMASTER FOR THE SPECIAL SERVICES DISTRICT AT A FEE OF \$250.00 PER MONTH PAYMENTS TO BE CHARGED TO THE GENERAL GOVERNMENT CONTRACTUAL SERVICES BUDGET LINE ITEM UV**

**TANKO LIGHTING CONTRACT: ISSUE IS IN A HOLDING PATTERN AS NEW MUNICIPAL ATTORNEY IS HANDLING MATTER, & WILL ADVISE ON NEW CORRESPONDENCE & UPDATES.**

**STREET LIGHT OUTAGES: 48 OUTAGES WERE REPORTED TO EVERSOURCE ON 12/28/17, AND, AS OF 01/30/18, 85% OF THE STREET LIGHTS ARE REPAIRED. EVERSOURCE IS WAITING FOR PARTS TO REPAIR THE REST OF THE STREETLIGHTS**

**NEW BUSINESS: REQUEST TO CLOSE DISTRICT STREETS FOR O' PUTNAM 5K ROAD RACE: MOTION-A/M LAJOIE, SECOND-A/VC TAYLOR TO APPROVE REQUEST TO CLOSE MAIN ST, FROM MASSICOTTE CIRCLE TO POMFRET ST, CANAL ST, FROM POMFRET ST TO KENNEDY DRIVE, AND USE OF KENNEDY DRIVE, PARK ST, ARCH ST, SOUTH MAIN ST, AND MASSICOTTE CIRCLE ON SUNDAY, 03/11/2018, FOR HARTFORD MARATHON ASSOCIATION'S ANNUAL COURTHOUSE O'PUTNAM 5K ROAD RACE UV**

**SET FY 2018/2019 BUDGET WORKING SCHEDULE: POLICE & DISPATCH BUDGET—03/19/18; FIRE & GENERAL GOVERNMENT—03/27/18; ALL BUDGETS ON 04/02/18, IF NECESSARY. BUDGET WORK SESSIONS WILL BEGIN AT 7:00 PM. PUBLIC HEARING ON BUDGETS WILL BE HELD ON 04/09/18 AT 7:00 PM (BEFORE REGULAR DISTRICT AUTHORITY MEETING) ALL MEETINGS WILL BE HELD IN THE BOARD OF EDUCATION'S CONFERENCE ROOM, PUTNAM HIGH SCHOOL ANNUAL DISTRICT MTG TO APPROVE BUDGET WILL BE ON 05/01/18 AT 7:30 PM IN THE PMS AUDITORIUM MILL RATE WILL BE SET AT THE DISTRICT AUTHORITY'S REGULAR MEETING ON 5/14/18.**

**APPOINT NEGOTIATING COMMITTEE FOR POLICE UNION CONTRACT:**

**NEGOTIATION COMMITTEE WILL BE A/C MARION, A/M ZAMAGNI & A/M COTNOIR**

**ALLOW CHAIRMAN TO FILE PAPERWORK FOR HEALTH INSURANCE CONSULTANT:**

**A/C MARION REPORTED TO BOARD MEMBERS THAT THERE IS DISSATISFACTION WITH PRESENT HEALTH INSURANCE CONSULTANT, AND SHE FEELS THAT IT WOULD BE IN THE BEST INTEREST OF THE DISTRICT TO HAVE THE SAME HEALTH INSURANCE CONSULTANT AS THE TOWN MOTION-A/VC TAYLOR, SECOND-A/M LAJOIE TO APPROVE FILING PAPERWORK TO ENGAGE DAN HEBERT AS THE DISTRICT'S HEALTH INSURANCE CONSULTANT UV**

**DIST. AUTHORITY WENT INTO EXECUTIVE SESSION TO DISCUSS HEART&HYPERTENSION/ WORKERS COMP STATUTE MOTION-A/VC TAYLOR, SECOND-A/M LAJOIE TO COME OUT OF EXECUTIVE SESSION AT 8:05 PM THERE WERE NO MOTIONS MEETING CLOSED AT 8:07 PM**

**RESPECTFULLY SUBMITTED,**

**LUCILLE HERRICK,  
DISTRICT CLERK**

**(UNAPPROVED MINUTES)**